



Crossley Hall Primary School

Behaviour Policy

Ratified at Full Governing Body on 20/01/2016

At Crossley Hall Primary School we are committed to providing a caring, friendly and safe environment for all of our pupils so they can learn in a relaxed and secure atmosphere. We believe every pupil should be able to participate in all school activities in an enjoyable and safe environment and be protected from harm. This is the responsibility of every adult employed by, or invited to deliver services at, Crossley Hall Primary School. We recognise our responsibility to safeguard and promote the welfare of all our pupils by protecting them from physical, sexual or emotional abuse, neglect or bullying.

It's Cool to be Clever at Crossley Hall!



To help us learn and keep us safe we all follow
our school rules:

- 1** We always follow instructions from adults in school
- 2** We keep ourselves safe and never hurt others
- 3** We are always polite

Our Rewards



In a day...

- 1 Warning - Written in my journal
- 2 Warnings - 5 minutes time out in class
- 3 Warnings - Time out in another class
- 4 Warnings - Head's office and a letter home



Our Consequences!

Crossley Hall Primary School

Behaviour Policy

Rationale

Positive discipline is a whole school approach to the management of behaviour. It covers the whole school day including breaks. Rules are few in number and are very clear. Pupils have a clear choice as to whether they keep to the rules or not. Pupils should see the programme as fair because it is consistent, and any consequences are known to them in advance of them choosing to break a rule.

Basic classroom provision - guidance for staff

- Use praise more often than reprimands by at least 3 to 1.
- Praise the behaviour of every child every day.
- Catch them when they are following a rule and praise the behaviour.
- Always praise two children first who are following a rule before warning another pupil.
- When you praise be specific about what they are doing right.
- Use the reward systems effectively to promote good behaviour.
- Never take back a reward.
- Make your praise varied, sincere and if appropriate accompanied by eye contact and touch.
- Always insist that pupils address you by name not “Miss” or “Sir”
- At all times use assertive interaction, avoiding non-assertive or hostile behaviour.
- Give clear instructions. Say to pupils “The instruction is....” “You will....” “Listen to my instructions first then do them.....”
- Pupils have a clear choice of following a rule or not. Therefore if they don’t follow a rule they have chosen the consequence.
- Stay calm, remember the distinction between a raised voice and shouting.
- Never use argumentative language; you are the model for the pupil to base their responses on.

All classes follow the above basic provision to maintain good relationships and a positive atmosphere within school. In addition to the basic provision above there are whole school agreed rules which all pupils must follow. Pupils who do follow the rules receive rewards. Pupils who do not follow the rules receive consequences.

School rules

- 1. We always follow instructions from adults in school.**
- 2. We keep ourselves safe and never hurt others.**
- 3. We are always polite.**

These should be displayed and drawn reference to in all teaching areas in school

Rewards

FS & Key Stage 1

For **good work or behaviour** pupils will receive a Green Spot on the Green Spot Chart

- 10 green spots – visit to Head or Deputy for a Headteacher’s award sticker
- For every 25 green spots achieved a certificate which is redeemable against prizes from the school shop.
- All certificates for good work will be on parchment paper. Certificates and prizes will be presented to the pupils the week that they achieve the correct amount of green spots.

The award of green spots will be given as a reward for exceptional standards of work or behaviour. It is expected that teachers will only award 1 or 2 per day so that these are valued and seen as an extra special recognition. Teachers can still award pupils with their own classroom rewards throughout the year as an incentive for pupils to produce good work or show good behaviour.

Key Stage 2

Pupils in Key Stage 2 will be awarded housepoints for academic achievement or good behaviour.

- For every 25 housepoints achieved a certificate which is redeemable against prizes from the school shop.

Certificates can be saved and used together to purchase more expensive items.

Housepoints will be stored in individual named pockets in a class file. Each week a class record chart will be completed to record the number of housepoints each pupil has received, and a class chart displaying the same information will be updated. Housepoint rewards will be presented to the pupils the week that they achieve the correct amount of housepoints.

Additionally housepoints will be counted and House totals will be displayed in the hall and on the totalometer during Celebration Assembly

Celebration Assembly

- From each Class 2 Stars of the week are awarded a sticker based on an individual academic excellence or good behaviour. Teachers must take care to make sure that all children have received this award by the end of the year.
- Housepoint./Greenspot prizes and certificates (see above)
- The Attendance trophy is awarded to the class with the highest attendance in the previous week. A class with 100% attendance will receive a special treat.

Consequences

***In Foundation Stage and Key Stage 1, school operates a visual traffic light system. All children start the day on a green card.**

If a pupil breaks one rule the adult will:

- ***In Reception and Key Stage 1*** – Ask the child to turn their green card* over, to display ‘**1 warning**’ Give the pupil a **written warning** by recording the pupil’s name and the number of the rule broken, in the class red book on the appropriately dated section.
- ***In Key Stage 2*** - Give the pupil a **written warning** by recording the pupil’s name and the number of the rule broken, in their school journal on the appropriately dated section.
- All pupils will have a short interview with the teacher where the pupil will be asked to repeat the number and exact wording of the rule they have broken and the adult will tell them their consequence is to have received the written warning.

If a pupil breaks two rules in one day the adult will:

- ***In Reception and Key Stage 1*** – Ask the child to change their green card to yellow, to display ‘**2 warnings**’. Give the pupil a **written warning** by recording the pupil’s name and the number of the rule broken, in the class red book on the appropriately dated section.
- ***In Key Stage 2*** - Give the pupil a **written warning** by recording the pupil’s name and the number of the rule broken, in their school journal on the appropriately dated section.
- All pupils will have a short interview with the teacher where the pupil will be asked to repeat the number and exact wording of the rule they have broken and the adult will tell them their consequence is to sit in agreed place within the classroom for 5 minutes and think quietly by themselves

If a pupil breaks three rules in one day the adult will:

- ***In Reception and Key Stage 1*** – Ask the child to change their yellow card to red , to display ‘**3 warnings**’. Give the pupil a **written warning** by recording the pupil’s name and the number of the rule broken, in the class red book on the appropriately dated section.
- ***In Key Stage 2*** - Give the pupil a **written warning** by recording the pupil’s name and the number of the rule broken, in their school journal on the appropriately dated section.
- All pupils have a short interview with the teacher where the pupil will be asked to repeat the number and exact wording of the rule they have broken and the adult will tell them that their consequence is to visit another classroom and tell another adult what they have done.

If a pupil breaks four rules in one day the adult will:

- ***In Reception and Key Stage 1*** - Ask the child to turn their red card over, to display ‘**4 warnings**’ Give the pupil a **written warning** by recording the pupil’s name and the number of the rule broken, in the class red book on the appropriately dated section.
- ***In Key Stage 2*** - Give the pupil a **written warning** by recording the pupil’s name and the number of the rule broken, in their school journal on the appropriately dated section.

All pupils will have a short interview with the teacher where the pupil will be asked to repeat the number and exact wording of the rule they have broken and the adult will tell them that their consequence is to go to the Head or Deputy, with their journal and to tell them the rules they have broken and receive a letter informing their parents.

No child should ever receive more than one written warning at once. A child must be given an opportunity to modify their behaviour.

Pupils who have received more than **3 written warnings** in a week will also have an additional consequence at the end of the week. All books need to be sent to the head or deputy on for Friday Consequences irrespective of whether there are any names in the book.

- Pupils in Key Stage One are taken by an adult to the Abe Shaw suite at 12.00 to meet with the Headteacher/Deputy to discuss the rules for 5 minutes.
- Pupils in Key Stage Two are asked to line up last at the end of the morning session (12.25) and will be led by a member of the support staff to the Abe Shaw Suite and sent separately from the rest of the pupils. They will miss their lunchtime play on Friday and meet with Headteacher/Deputy to discuss the rules. They will be released to go and have their dinner last at 12.40.

Break time

School rules apply at all times during the school day, however during break and lunchtimes pupils will not have their journals with them. Pupils breaking school rules should be put on “time out” and isolated safely within the playground.

Lunch Time

Pupils who misbehave during the lunch hour are sent for a 5 or 10 minute time out. This is additionally recorded in the lunch time supervisor’s behaviour book.

Serious Behaviour

On occasion it may arise that a pupil’s behaviour is deemed to be severe. This is in agreement with either the Headteacher/Deputy. If a teacher considers a pupil’s behaviour to be severe, the pupil should be isolated within class and a note sent to the Headteacher/Deputy to request them to come to class. If the Headteacher/Deputy deems the behaviour severe, the child will be brought to

the office to discuss the incident and will receive a letter home informing parents of the behaviour. The class teacher should record the behaviour in their journal or class Red Book (KS1) with an S. Racism, extreme violence, proven theft, proven bullying, biting, spitting at another child, open defiance to an adult and swearing at an adult are all considered severe behaviour. Other behaviours are deemed serious at the combined discretion of SMT and class teacher.